



2024 Sherwood Robin Hood Festival Vendor and Sponsor Booth Application

Be sure to read all **Vendor Covenants** carefully!

This form may be submitted electronically or by mail.

Company Name: _____

Contact Person: _____

Email Address: _____

Phone Number: _____

Mailing Address: _____

Vendor Category, and cost per booth space (11' x 11' space):

- Artisan \$120, Non-Profit \$90, Franchise \$140,
 Small Business \$170, Large Business \$200
 Activities Vendor \$250 or more, depending on size and location

Sponsor contributing \$350 or more, requesting a free booth

Note: See **Sponsor Booth Information**. This cannot be an Activities booth.

Sponsors must submit a **Sponsor Application** in addition to this booth application.

Location preference (e.g. same as last year, away from music, near kids' area?):

Are you a first timer? _____ Need directions? _____

Please list all items you will be selling or activities you are doing in your booth:

Note: For vendors with food products, all applicable Washington County health regulations must be followed (temporary restaurant license, food handler card, etc.).

Company Name: _____

Fee for first booth space (free for qualifying sponsors) \$ _____
Fee for second booth space, if desired \$ _____
Corner desired (\$30.00) [a "corner booth" is one with two sides
open for customers, not necessarily on a street corner] \$ _____
Electricity, one appliance per booth (\$10.00) \$ _____
Total Due \$ _____

After your application is approved, we will need these documents. We prefer that these be sent by email, to reduce paper use. Email: RobinHoodVendors@gmail.com

- For all vendors, certificate of liability insurance. See **Vendor Covenants**
- For vendors with food products, any documentation required by Washington County.
- For Non-Profits, a copy of your 501(C)(3) and/or 501(C)(4) certificates.
- Optional: any additional information or photos of your products or your booth.

I hereby agree that I am an independent vendor and will not be an employee or agent of the Sherwood Robin Hood Festival Association, or the city of Sherwood during the performance of this agreement. The Sherwood Robin Hood Festival Association and their agents and assigns assume no responsibility or liability for any injury, damage or liability to persons or property sustained by reason of presence at the Sherwood Robin Hood Festival.

Defense, indemnity and hold harmless agreement: I agree and bind my organization to defend and hold harmless the Sherwood Robin Hood Festival Association, the City of Sherwood, their officers, agents, servants, volunteers, and employees from all claims for damage or injury arising out of our activities in connection with this event. I understand that this agreement to indemnify is for any and all liability of the Sherwood Robin Hood Festival Association, the City of Sherwood or any third person. This agreement applies only from derivative liability arising from my activities of my organization in connection with this event. If litigation arises from this agreement, the prevailing party at trial, and any decided appeal, shall be entitled to its reasonable attorney fees and costs incurred in the litigation.

I hereby acknowledge that I have read and understand the covenants of the festival and that I am eligible to participate. I further understand that violation of these covenants will result in the forfeiture of my fees and the rights to participate in this and future Sherwood Robin Hood Festivals.

_____ Vendor's signature	_____ Date
_____ Parent's signature, if vendor is under 18 years of age	_____ Date

We prefer that you complete, sign and submit this application electronically; however, you may also print the form, complete it, sign it in ink, and mail it to us. Payment must be made by check, and mailed to us. Be sure to put your company name on the check! Your application will be considered complete after we receive your check.. Checks will be deposited only after you have been accepted as a vendor.

Website: www.RobinHoodFestival.org/vendors

Email address: RobinHoodVendors@gmail.com

Mailing address: Sherwood Robin Hood Festival Association. PO Box 496, Sherwood OR 97140