

## 2019 FOOD VENDOR INFORMATION

Thank you for your interest in the 2019 Sherwood Robin Hood Festival taking place July 19-20, 2019. We have increased our fees this year for the first time in about 10 years, to keep up with the rising costs of putting on the Festival. In light of this, we have reduced the clean-up deposit (still refundable). We look forward to your participation this year.

For many Festival attendees, grabbing a good lunch and/or dinner is a big part of the Festival experience. Having a great Food Court has been a hallmark of the Robin Hood Festival and to the credit of the food vendors, the service, prices and quality have kept the Festival folks coming back for more! Because you are a food vendor, your booth/kitchen is located in the parking lot behind the US Bank in Old Town Sherwood- there is access to water and power and plenty of room for your customers. Because of the large number of vendors applying for a limited amount of spaces available, we have made some changes to how we jury and accept food vendors.

- Food Vendor Fee is \$275 for the first space (11' Wide, 15' Deep); Non-profit Food Vendor Fee is \$175 for the first space. Vendors with booths wider than 11' can purchase additional spaces for \$200 (\$90 for non-profits), or \$100 for half spaces (\$45 for non-profits). There is still a Food Vendor clean up deposit of \$50 which will be refunded providing the vendor's space is left clean. **Please send one check for all fees and deposit.**
- **Please read the attached Covenants - failure to comply will affect future acceptance into the Festival.**
- Please fill out the Robin Hood Food Vendor Form, sign the form and enclose it with these specific supporting documents:
  - Full Menu w/prices
  - Three items to Protect on the Menu (exclusivity requests)
  - Copy of Restaurant License
  - Copy of Food Handler's Permit
  - Copy of Insurance (\*Remember to include US Bank National Association as a certificate holder if you are in the bank parking lot as well as the Sherwood Robin Hood Festival Association)
  - Dimensions and picture of booth
- Food Booth selection will be based on: Past participation and good standing; variety of menu choices; decision of Vendor Committee via a jury process.
- Final jury of Food Vendors to be determined at the first part of June. More may be admitted after this date on a space available basis, so please contact us if applying late. We have a very large crowd anticipated, and having a sufficient number of food vendors is essential.
- Non-Profits: Please include a copy of your 501(C-3) and/or 501(C-4) certificates.

Payment is due in full when applying to be a participating Food Vendor - we will hold on to the application and check until the final jury process has been completed. Unaccepted checks will be returned accordingly.

Food vendors will submit to inspection by the Fire Marshall upon the start of the Festival - any issues of non-compliance with code will result in the booth being shut down until the Fire Marshall approves compliance. A list of current compliance procedures is being procured for distribution. Final check-in instructions will be sent when the jury process has been completed.

**Booth Décor Contest: A new feature for our Festival this year!**

**The SHRFA encourages vendors to decorate their booth and dress in Robin Hood era garb. Having fun with the medieval theme will attract even more attendees to your booth. This year the vendor winning the Booth Décor Contest will receive a fifty-dollar (\$50.00) refund by mail. Judging will be done on Saturday and announced on stages about 5:00 pm.**

If you have questions, please contact me at: [pdog\\_man@yahoo.com](mailto:pdog_man@yahoo.com)

John Tucker,  
Vendor Chair, Sherwood Robin Hood Festival Association