



# 2024 Sherwood Robin Hood Festival Food Vendor Application

Be sure to read the **Food Vendor Information** and  
**Vendor Covenants** carefully!

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Location preference (e.g., same as last year?):

\_\_\_\_\_

For which three items on your menu would you like exclusivity?

\_\_\_\_\_

How many amps or watts of electricity do you need? \_\_\_\_\_

How many outlets? \_\_\_\_\_. Do you require a 220V outlet? \_\_\_\_\_

A single booth space is 11' wide, 15' deep. Fee is \$275 for a single space (\$175 for non-profits). Additional booth width is \$20 per foot (\$10 for non-profits.) All trailers need to be measured from the tongue tip to back of trailer with doors (or awnings) open to determine space needed.

Total width of booth space needed: \_\_\_\_\_ feet

Fee for first 11' wide booth space \$ \_\_\_\_\_

Fee for additional width, if any \$ \_\_\_\_\_

Cleanup Deposit \$ 50 \_\_\_\_\_

Total Due \$ \_\_\_\_\_

Company Name: \_\_\_\_\_

Refund check should be made out to: \_\_\_\_\_

We will also need the following documents – the last four may be sent after your application is approved. We prefer that these documents be emailed rather than sent through the mail, to reduce paper use. Email address is: RobinHoodVendors@gmail.com.

- Full Menu w/prices
- Dimensions and picture of booth
- Non-Profits: Copy of your 501(C)(3) and/or 501(C)(4) certificates.
- Copy of application for a Washington County Environmental Health temporary restaurant license.
- Copy of Food Handler’s Permit
- Certificate of Insurance. See **Vendor Covenants** for insurance requirements.

*I hereby agree that I am an independent vendor and will not be an employee or agent of the Sherwood Robin Hood Festival Association, or the city of Sherwood during the performance of this agreement. The Sherwood Robin Hood Festival Association and their agents and assigns assume no responsibility or liability for any injury, damage or liability to persons or property sustained by reason of presence at the Sherwood Robin Hood Festival.*

***Defense, indemnity and hold harmless agreement: I agree and bind my organization to defend and hold harmless the Sherwood Robin Hood Festival Association, the City of Sherwood, their officers, agents, servants, volunteers, and employees from all claims for damage or injury arising out of our activities in connection with this event. I understand that this agreement to indemnify is for any and all liability of the Sherwood Robin Hood Festival Association, the City of Sherwood or any third person. This agreement applies only from derivative liability arising from my activities of my organization in connection with this event. If litigation arises from this agreement, the prevailing party at trial, and any decided appeal, shall be entitled to its reasonable attorney fees and costs incurred in the litigation.***

*I hereby acknowledge that I have read and understand the covenants of the festival and that I am eligible to participate. I further understand that violation of these covenants will result in the forfeiture of my fees and the rights to participate in this and future Sherwood Robin Hood Festivals.*

\_\_\_\_\_  
**Vendor’s signature** \_\_\_\_\_  
**Date**

We prefer that you complete, sign and submit this application electronically; however, you may also print the form, complete it, sign it in ink, and mail it to us. Payment must be made by check, and mailed to us. Be sure to put your company name on the check! Your application will be considered complete after we receive your check, menu, and dimensions. Checks will be deposited only after the jury process is completed and applications are approved.

Website: [www.RobinHoodFestival.org/vendors](http://www.RobinHoodFestival.org/vendors)

Email address: [RobinHoodVendors@gmail.com](mailto:RobinHoodVendors@gmail.com)

Mailing address: Sherwood Robin Hood Festival Association. PO Box 496, Sherwood OR 97140