

2023 Sherwood Robin Hood Festival Parade Instructions

Saturday July 15, 2023 • 10 am • Theme: Merrie Olde Sherwood

Get ready to celebrate another fantastic Sherwood Robin Hood Festival by being a participant in Sherwood's Favorite Tradition, the Sherwood Robin Hood Festival Parade! As always, pre-registration is required. This year's parade is on Saturday, July 15, 2023. The parade starts promptly at 10:00 AM.

PLEASE READ THE FOLLOWING INFORMATION THOROUGHLY AND ENSURE YOUR PARADE PARTICIPANTS READ AND UNDERSTAND THIS INFORMATION AS OUR PARADE STAGING TIME AND LOCATION HAS CHANGED.

APPLICATION: All parade participants must apply, even if they are sponsors or vendors. There are two ways to apply:

Regular Mail: Send by July 8, 2023, to Sherwood Robin Hood Festival Association, PO Box 496, Sherwood OR 97140

Email: Send by July 10, 2023 to robinhoodparade@gmail.com.

Entries whose applications are received after Sunday, July 10, 2023, will be placed near the end of the parade, as the parade line-up will already have been set.

AWARDS: Awards will be given for the best entry in each of several categories - **see Parade Rules**. To compete for these awards, you will need to pre-register by July 8, 2022, and be ready to be judged at 9:00 AM

TIMING FOR PARADE CHECK IN AND LINE UP

7:45 AM Check-in begins

9:00 AM Entries to be judged must be checked in and ready to go. Judging begins.

9:30 AM All participants including walkers/vehicles/floats must be present and checked in.

STAGING AREA AND CHECK IN: This year, the parade will be staged entirely within the Langer's Entertainment Center parking area. **ALL PARADE PARTICIPANTS INCLUDING WALKER DROP-OFF AND FLOATS WILL ENTER USING THE BACK ENTRANCE TO LANGER'S FROM LANGER FARMS PARKWAY** (also known as the employee entrance). Entrants will wind their way around the building to the first stop location where they will sign in and receive instructions on where to proceed in the lineup. Langer's parking area is conveniently divided into four quadrants, as shown on the parade staging area map. Signs and volunteers will direct you in the staging area. Parade maps are available on our website at www.robinhoodfestival.org and will be available at check in.

Langer's Entertainment Center Will Be Open During Parade Staging for Breakfast and use of Restrooms!

DONATIONS: Parade participation is FREE - However, due to rising costs for our festival, donations are always welcome. This may be paid in advance by check or by PayPal, or you may bring a check or cash on parade day. Make Checks payable to Sherwood Robin Hood Festival Association or SRHFA; information on PayPal is at www.robinhoodfestival.org.

If you have questions, please contact us our email address at robinhoodparade@gmail.com or leave a message by July 8, 2023, at 503-625-4233. On parade day, questions should be addressed to our volunteers supervising the staging area.

Thank you for your interest in participating in The Sherwood Robin Hood Festival Parade!

The Sherwood Robin Hood Festival parade committee

2022 Sherwood Robin Hood Festival Parade Application

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Entry type: Business Non-Profit Organization Group Private/Individual

Category of parade entry:

- | | | |
|--|---|---|
| <input type="checkbox"/> Commercial/Business Float | <input type="checkbox"/> Civic/Community Float | <input type="checkbox"/> Marching/Dance Group |
| <input type="checkbox"/> Walking Group | <input type="checkbox"/> Equestrian with Riders | <input type="checkbox"/> Vintage Vehicle |
| <input type="checkbox"/> Other motorized units | <input type="checkbox"/> Unique | |

Organization/Individual Name _____

Contact person: _____ Cell phone: _____

Address: _____
Street Address City, State, Zip

Email address: _____

Parade is free; however, donations are encouraged. How will you pay? Check PayPal

Are you a festival sponsor? Yes If so, at what level? _____ No

Would you like to be entered in the judging competition? Yes No (Entry must be ready for judging at 9:00 am)

Estimated total people in/on vehicles and floats _____ Estimated number of walkers _____

Number of vehicles in entry: Car/pickup _____ Large truck _____ Trailer/float _____ Other _____

New This Year: If you have a float or vehicle, you will need at least two line-of-site walkers for safety.

For entries involving horses and/or other animals: Estimated number of animals _____

Will entry be playing music or have other audible elements? Yes No

What is the approximate total length of your parade entry? _____

Do you request to be adjacent to another entry? Yes No Is this required? Yes No

(Note: We cannot guarantee accommodating above requests. Please note as "required" only when *absolutely necessary*.)

If yes, provide name of adjacent entry: _____

Name and contact info for adjacent entry: _____

Please describe your entry. _____

Entries are assigned positions according to group size, noise level, safety issues and entertainment value for the spectators.

Please read parade rules carefully. Entrants are responsible for staging and navigating the parade route safely. If you have any questions, please email them to robinhoodfestival@gmail.com, or leave a message at 503-625-4233.

I agree and my group agrees to abide by the 2021 Robin Hood Festival Parade Rules:

Signature

Date

RULES

2023 Sherwood Robin Hood Festival Parade

1. The parade will start promptly at 10:00 AM on Saturday, July 15, 2023.
2. PARADE STAGING AREA WILL BE ENTIRELY WITHIN THE LANGER'S ENTERTAINMENT CENTER PARKING LOT. ALL WALKERS, FLOATS and VEHICLES will enter ONLY from Langer Farms Parkway at the EMPLOYEE ENTRANCE ONLY. Other Entrances will either be blocked or will be used as exits for cars dropping off participants. **Do Not** enter the parade staging area from SW Century Drive. Parade volunteers will direct you to check in as you wind your way around the building. After check-in, parade volunteers will direct you to one of four staging areas within the parking lot. Please see attached parade staging map.
3. Timing for parade check-in and line-up:
 - a. 7:45 AM Check-in begins
 - b. 8:45 AM Entries to be judged must be checked in and ready to go. Judging begins.
 - c. 9:30 AM All participants (walkers, vehicles, floats, and animal units must be in place.
4. Entries to be judged for awards must be pre-registered by July 10, 2023.
5. **Each vehicle or float in the parade must have at least two designated line-of-site walkers for safety.**
6. **Adults must accompany children under 12 years of age on the parade route.**
7. **Riders on horses and ponies must be at least 14 years of age or be accompanied by an adult.**
8. Please closely supervise and pick up after any horses, pets, or animals in the parade.
9. **THROWING CANDY OR OBJECTS FROM FLOATS OR VEHICLES IS PROHIBITED.** For everyone's safety: Walkers may gently toss underhand or directly hand out candy along the parade route to prevent children from entering the street.
10. **All motorized vehicles in the parade must be driven by licensed operators, 22 years of age or older, and vehicles must have liability insurance.**
11. Entries are expected to be appropriate for viewers of all ages. Please use common sense with your parade entry, as we reserve the right to review and refuse any entry.
12. **Parade participants are responsible for staging their entry and navigating the parade route in a safe and respectful manner. THE PARADE ENTRANT AGREES TO HOLD HARMLESS, THE SHERWOOD ROBIN HOOD FESTIVAL ASSOCIATION, SRHFA'S SPONSORS, INCLUDING THE CITY OF SHERWOOD, AND THEIR RESPECTIVE OFFICERS, DIRECTORS, AGENTS OR EMPLOYEES FROM ANY LOSS, CLAIM, ACTION, SUIT OR LIABILITY TO THIRD PERSONS; WHETHER DIRECTLY OR INDIRECTLY RELATED TO THIS EVENT.**

These parade rules have been established for the welfare and safety of all our parade participants, and for that of all the general public that line the streets to watch our parade. The Sherwood Robin Hood Festival Association thanks you for your participation in celebrating our annual festival.

THANK YOU TO OUR SPONSORS!!

If you would like to sponsor a parade award as a business, organization, group or family/individual, by making a \$100 minimum donation, please visit www.robinhoodfestival.org/sponsors.html. You may also email us at robinhoodfestival@gmail.com or leave a message at 503-625-4233 for more information. We are also very thankful to our overall Parade Sponsors and Festival Sponsors for making this special Sherwood tradition possible.